

**NOTICE AND AGENDA
REGULAR MEETING
OF THE BOARD OF DIRECTORS OF THE
MW RETAIL BUSINESS IMPROVEMENT DISTRICT**

NOTICE IS HEREBY GIVEN that the Board of Directors (the “Board”) of the MW Retail Business Improvement District (the “District”), of El Paso County, Colorado, will hold a regular meeting at 9:00 a.m., or as soon thereafter as possible, on Friday, December 13, 2024, via telephone and videoconference, as noted below. This meeting is being held for the purpose of addressing those matters set out in the agenda below as the same may be amended at the meeting and for the purpose of conducting such other business as may properly come before the Board. The meeting is open to the public.

Date: December 13, 2024
Time: 9:00 a.m.
Video: [Zoom Meeting Link](#)
Call-In Number: 833-568-8864
Meeting ID: 160 952 2742
Passcode: 970543

AGENDA

BOARD OF DIRECTORS

Christopher Poe, President, (2023-2027)
Megan Poe, Secretary (2023-2025)
Steven Wood, Treasurer (2023-2025)
Anne Wood, Asst. Secretary (2023-2025)
Martin Klaiber, Asst. Secretary (2023-2027)

1. Call to Order
2. Approval of Agenda
3. Disclosure of Potential Conflicts of Interest
4. Public Comment (limited to 3 minutes per person)
5. Consider for Approval the Minutes of the Meetings Held September 13, 2024 and October 18, 2024
6. Financial Matters
 - a. Review and Consider Approval of Claims
 - b. Review and Consider Approval of Financial Report
 - c. Review and Consider Approval of 2024 Audit Engagement Letter
 - d. Review and Consider Approval of MLC Preparation
 - e. Review and Consider Statements of Work

7. 2024 Budget Amendment, if required
 - a. Conduct Public Hearing on an Amendment to the 2024 Budget, if required
 - b. Consider for Approval the Resolution to Amend 2024 Budget, if required
8. 2025 Budget
 - a. Conduct Public Hearing on the Budget for the Fiscal Year 2025
 - b. Review and Consider for Approval the Resolution to Adopt 2025 Budget, Appropriate Sums of Money, and Authorize the Certification of the Tax Levy
9. Attorney Items
 - a. Review and Consider Approval of Resolution Providing for Exclusion from Worker's Compensation Coverage
 - b. Review and Consider Approval of 2025 Annual Administrative Matters Resolution
 - c. Review and Consider Approval of CORA Resolution
 - d. Review and Consider Approval of May 2025 Election Resolution
 - e. Review and Consider Ratification of Operating Plan
 - f. Consider Ratification of Past Actions
10. Director Items
11. Other Business
12. Continuation/Adjournment

The next regular meeting is scheduled for
9:00 a.m. on Friday, March 14, 2025